



Vendor Application Form

Name of Applicant: _____

Business Name: _____

Email Address: _____

Contact Number: _____

List of staff working with you at the Taste of Belize event:

Please list all products/dishes you plan to sell at the event:

**Products that are out of season are prohibited unless relevant permit is presented.*

**Products/dishes sold must not exceed the price of \$10.00 per plate.*

Work shift being applied for:

Day (9:00am-4:00pm)

Night (6:30pm-11:00pm)

Rules and Requirements for Vendors:

* *Vendor – the person who applies and is approved for the booth*

* *Vendor Market Team Lead – Ms. Indira Samuels, BTB*

- 1) All vendors must be eighteen years of age or older.
- 2) All vendors must provide the Vendor Market Team Lead with a copy of the following documentation by April 3, 2020:
 - Menu
 - Food Handler's Certificate, Trade License and Permits (where applicable)
 - Equipment List
- 3) All vendors must present and display their products/dishes in a professional and clean manner.
- 4) All vendor booths must be kept clean and neat at all times. It is the vendor's responsibility to keep their booth space clean and remove all residue/waste products at the end of their shift.
- 5) All vendor booths must have at least 1 trash receptacle for the disposal of garbage.
- 6) All products/dishes must be clearly priced. Vendors must have signs, boards, tags or labels listing prices of every item for sale.
- 7) Vendors must wear hair nets or caps, aprons and covered shoes as per the Ministry of Health regulations.
- 8) All vendors must set up no later than 8:00 am for day shift and 5:00 pm for night shift to commence business at 9:00 am and 6:30 pm respectively.
- 9) Each vendor is expected to refrain from selling 15 minutes before end of shift and completely vacated from booth by 4:30pm for the day shift and 11:30pm for night shift.
- 10) Vendors must notify the Vendor Market Team Lead 48 hours in advance if they are unable to attend the event for any reason. *This is to allow for ease of vendor placement, in emergency situations (such as illness, death, or vehicle problems). The Vendor Market Team Lead can be contacted via telephone at 227-2420.*
- 11) All profane, abusive, discourteous, and boisterous language and/or conduct at or about the market area is prohibited.
- 12) Use or possession of drugs, gambling or possession of firearms at or about the event is prohibited.

- 13) All products must be of high quality. Repeated complaints about quality of a product/dish may result in termination of selling privileges.

Disclaimer: The BTB's Taste of Belize does not offer exclusive rights to any one vendor to sell any one product; However, if the BTB believes the number of vendors offering the same or similar products is excessive, duplicate products may be denied entry. The Vendor Market Team Lead or designated BTB Officer will have supervision and control of the same activities of event and designated booths. The Vendor Market Team Lead has full responsibility for making certain that all rules and regulations as set forth by the BTB are followed by each vendor.

General Information:

- 1) The Vendor Market Team Lead is responsible to designate all booths and parking area.
- 2) The Vendor Market Team Lead will be the Vendor's point of contact on the day of the event.
- 3) Vendors will be provided with one 10' x 10' space, two table and two chairs.
- 4) Power will be provided to the back of each booth. A double socket with maximum capacity of 110V will be available. Vendors are responsible to bring their own heavy duty power strip and extension cords to supply power to any other part of the vendor space.

Vendor's understanding and acceptance of Rules and Requirements:

I have read and understand the above stated rules and requirements and its contractual obligations for the Taste of Belize's Vendors' Market, and agree to abide by them. I will have to meet all requirements prior to selling products at the event.

I do not hold the Belize Tourism Board, the host business, or the Vendor Market Team Lead liable for any property damage or personal injury that either my representative or I may incur while selling at the market. I accept full financial liability for my actions and all products that either I or my representatives sell at the Taste of Belize Vendors' Market.

I further agree to indemnify, defend and hold harmless the Belize Tourism Boards' Taste of Belize's Vendors' Market, and the Vendor Market Team Lead from and against any and all claims and actions for injury, damage or loss to persons or property or other liabilities or expenses whatsoever, including court cost and attorney's fees, related or arising out of my or my agent's actions, omissions and operations in connection with the Belize Tourism Board's Taste of Belize's Vendors' Market.

Print Name: _____

Signature: _____

Date: _____

Please sign and return with all required documentation by April 3, 2020 to the BTB Office, #64 Regent Street, Belize City or via email at tasteofbelize@belizetourismboard.org. Att. Ms. Indira Samuels.