

OBTAINING HEALTH AND SAFETY CLEARANCES FROM OUR PARTNER AGENCIES

Further to the Accommodation Advisory with details of the required documents and clearances, the BTB hereby provides detailed steps, contact information, and necessary application that will assist in obtaining your health and safety clearances, if you have not yet done so.

Department of Environment:

Process:

Step 1: Submit completed application with payment and all supporting documents in pdf format to eiaunit@environment.gov.bz . Applications can be downloaded [HERE](#)

Step 2: The department will confirm receipt of your email and your *completed* application will be processed within 2-4 weeks.

Step 3: The department will advise when the clearance letter has been granted.

Other Notes:

- All files should be compiled into one (1) email in pdf format or using a shared link
- The Environmental Processing Fee is \$500 BZD which can be paid via the Government of Belize Treasury/ District Sub-Treasury in Account # **23328/11717/120/15.** A copy of this receipt should be submitted with your application packet.
- If you have been granted clearance is there is no need to submit another application unless there has been a change in ownership or there have been constructional changes to the property.
- It is important that your application is completed with all items listed on the checklist.

Central Building Authority

Process

Step 1: Send an email to info@cbabelize.org or call 822-2615 or 822-1878 requesting a No Objection Letter as a prerequisite for an accommodation application. At this point, the department will provide a copy of application form for your completion.

Step 2: Submit the completed application form and processing fee of \$150 bzd + a reimbursement fee.

Step 3: The department will confirm receipt of your application form and will advise within 2-4 weeks a scheduled inspection date.

Step 4: The department will advise when the clearance letter has been granted.

Other Notes:

- All files should be compiled into one (1) email in pdf format or using a shared link.
- The application fee is \$150 BZD + reimbursement fees should be paid to CBA's Belize Bank account: 87965-8704203. A copy of the deposit slip should be submitted with your application packet.
- Once CBA has contacted you with a scheduled date & time, there is no guarantee that another inspection will be scheduled in the 2-4 week time period.
- This clearance is valid for a **maximum of 4 years**, therefore, if you have obtained a clearance prior to the year 2017, you will need to submit an application.

Health Department:

Process:

Step 1: Send an email to the Health Inspector responsible for your area requesting a Health Certificate as a prerequisite for an accommodation application.

Step 2: The Health Inspector will respond to your email request with a date and time for an inspection.

Step 3: Once satisfied, a Health Certificate will be issued.

Kindly see below list of Health Inspectors per district:

Distict	Location	Inspector	Contact Numbers	Email
<u>Corozal & Orange Walk</u>	Corozal & Orange Walk	Horris Patten	613-4885, 422-2076	horrispattenjr@yahoo.com
<u>Belize District</u>	Central Health Region- (Belize City &, Caye Caulker)	Lisa Tillett Moir	223-1213	environmentalhealth@chr.health.gov.bz
				ptillett@health.gov.bz
	San Pedro Town	Christina Sanchez Martinez	226-2555	csanchez@health.gov.bz

<u>Cayo District</u>	Western Health Region- Belmopan	Javier Alpuche	802-0501	jalpuche@health.gov.bz
	San Ignacio and Benque Viejo Town	Brendel Gibson	824-2066	Brendel-gibson@whr.health.gov.bz
<u>Stann Creek District</u>	Southern Health Region- Dangriga Town	Dianne Lawrence Tucker	522-3832	dianne.lawrence@shr.health.gov.bz
	Independence and Placencia	Ivan Puc	523-2018	ivan.puc@shr.health.gov.bz
<u>Toledo District</u>	Toledo	Gloria Martinez	722-3832	gloria.martinez@shr.health.gov.bz

Fire Department:

Process:

Step 1: Send an email to the Officer-In-Charge responsible for your area requesting a Fire No Objection Report as a prerequisite for an accommodation application.

Step 2: The Officer-In-Charge will respond to your email request with a date and time for an inspection.

Step 3: Once satisfied, a Fire No Objection Report will be issued.

Kindly see below list of Officer-In-Charge throughout the country:

	<u>Area</u>	<u>Name</u>	<u>Email</u>
Officer In Charge	Belize City	Kenneth Mortis	stationsupervisor@fire.gov.bz
Officer In Charge	Caye Caulker	Miguel Matus	OICcayecaulker@fire.gov.bz
Officer In Charge	San Pedro	Gladstone Buknor	OICsanpedro@fire.gov.bz
Officer In Charge	Corozal	Kevin Williams	OICCorozal@fire.gov.bz
Officer In Charge	Orange Walk	Felipe Mencias	OICorangewalk@fire.gov.bz

Officer In Charge	Belmopan	Orin Smith	OICBelmopan@gobmail.gov.bz
Officer In Charge	Santa Elena	Fidel Castenedes	OICSantaElena@fire.gov.bz
Officer In Charge	San Ignacio	Jorge Longsworth	OICSanIgnacio@fire.gov.bz
Officer In Charge	Benque	Orvin Rudon	OICBenque@fire.gov.bz
Officer In Charge	Dangriga	Troy Tench	OICDangriga@fire.gov.bz
Officer In Charge	Punta Gorda	Chadwick Forman	OICPuntaGorda@fire.gov.bz
Officer In Charge	Independence	Grant Perez	OICIndependence@fire.gov.bz
Officer In Charge	Placencia	Thomas Morreira	OICPlacencia@fire.gov.bz
Officer In Charge	Ladyville	Jerome Pook	OICLadyville@fire.gov.bz

Please contact the respective department if you have any questions or concerns.